

As employees, we joined the City to make a difference in the community. The Burnaby Promise sets out the responsibilities of every employee, every day, in every decision we make. It describes the standards that every employee should strive to meet when interacting with Burnaby residents, external and internal clients, and City colleagues. It gives us the tools to check our actions, particularly in times of conflict or challenge. When every employee lives by the Principles and Commitments in this document, we will collectively create a City we all want to be in, that fosters employee engagement, strengthens our relationships, and better serves our community through service excellence.

Community



Integrity



Respect



Innovation



Passion

This competition has been extended and will remain open until filled. New applications are welcome!

Competition No: 2025-045

This position works in the Realty and Lands organizational unit. This is complex real property appraisal, negotiation and advisory work in the field investigation, valuation and negotiation of real property for City acquisition, bonus density, expropriation, sale, exchange, lease, rental or other purpose. The incumbent will conduct field investigations and appraises real property for these purposes. Further responsibilities include assisting and liaising with municipal and external authorities relative to coordinating and developing projects and meetings with prospective purchasers in connection with the sale of Municipal property. As a member of the team, you will estimate all land values for sale of subdivision properties and negotiate with property owners and/or their representatives for the acquisition of real property including easements, covenants, right-of-ways, and more required by the municipality. Further duties include reparses feasibility studies, analyses and recommendations relating to real estate and rental values, market conditions and options for the development, sale, etc. of municipal property. Incumbent will summarize and evaluate the findings of independent appraisers as required and conduct land sales by public tender, formulating bid packages, and preparing land sale advertisements. Meets with a variety of internal and external contacts on matters related to the work and provides information and assistance to the public and internal departments. Performs related work as required.

Qualifications include the completion of grade 12 and completion of a recognized real estate appraisal course plus considerable related experience in real property appraisal and negotiation work or an equivalent combination of training and experience. Considerable knowledge of the principles, practices and procedures used in appraising real property, and of current property values and market trends; knowledge of bylaws relative to subdivision control, zoning, building and other legislation affecting real property. The ability to perform complex property appraisal and negotiation tasks and to conduct land sales by public tender; prepare feasibility studies and analyses, appraisal and negotiation reports; to provide direction and guidance to junior Property Valuator - Negotiators, to participate in the training of same. Certificate as an Accredited Appraiser (Canadian Institute) or Real Estate Institute (BC) - Appraisal Option, and a valid Driver's Licence for the Province of British Columbia is required.

SALARY: \$7,946 – 8,285 – 8,647 – 9,014 – 9,394/month (Pay Grade 29) (2024 Rates)
STATUS: Regular Full Time
LOCATION: Deer Lake 1
SCHEDULE: 70 hours bi-weekly; Monday to Friday from 8:00 AM – 4:45 PM
SPECIAL NOTES: Subject to Note 'C' of Schedule 'B' of the CUPE 23 Inside Division Collective Agreement

The City of Burnaby acknowledges that we are on the ancestral and unceded homelands of the hən̓q̓əmi̓nəm̓ and Skwxwú7mesh Sníchim speaking peoples, and we are grateful to be on this territory as we dedicate ourselves to creating an inclusive and diverse workforce that reflects our vibrant community and welcomes applicants of all backgrounds, genders, ages, ethnicities, abilities, sexual orientations, and life experiences.

Copies of relevant professional certificates, degrees, or tickets will be required at the time of the interview. Please contact People and Culture at 604-294-7303 if you do not receive a confirmation email within one hour of submitting your application online. We thank all applicants for their interest; however, only those considered for an interview will be contacted.

Reference: 50001480

Apply online at www.burnaby.ca/careers

City of Burnaby
People and Culture
4949 Canada Way
Burnaby BC V5G 1M2

