QUESTIONS RELATING TO CO-SIGNING AN ÉVALUATEUR AGRÉE (É.A.):

1. **Why was the Quebec Pilot Project discontinued?**

The Quebec Pilot Project was created to provide AIC-QC Designated Members with an opportunity to engage qualified Non-Members for appraisal assignments within Quebec. This included Évaluateurs agréés (É.A.), accredited members of the Ordre des évaluateurs agréés du Québec (OEAQ) and technicians who are members of the Association des techniciens en évaluation foncière du Québec (ATEFQ). The pilot project had lower than anticipated participation (14 members since 2013).

With changes to CUSPAP 2018 that allow AIC Designated Members to engage technicians to provide professional assistance (Section 7.26) and with the creation of a Quebec Registry to track the co-signing relationship between an AIC Designated Member and an É.A., the pilot project was no longer required.

2. **What will happen to an É.A. who is currently registered within the Quebec Pilot Project?**

AIC Designated Members who have already registered with an É.A. in the Quebec Pilot Project will be automatically registered in the Quebec Registry. However, starting in August 2018, the AIC will require AIC Designated Members to renew a co-signing relationship with an É.A. on an annual basis to ensure that the É.A. continues to be a member in good standing with the OEAQ and is covered under a third-party professional liability insurance.

3. **Does the AIC Designated Member co-signing an É.A. have to be located within the province of Quebec?**

Yes, however, AIC Designated Members may seek an exemption from the Québec Registry for extenuating circumstances with regard to the limitation of assignments to the province of Québec and/or the geographical proximity of the co-signer and co-signee. The AIC Designated Member must provide sufficient evidence that a lack of geographical proximity and/or the completion of assignments outside of the province of Québec is/are mitigated by appropriate qualifications and competence of one or both of the AIC Designated Member and the É.A.

AIC has sole discretion in granting any exemption and may terminate an exemption at any time with written explanation.

4. **Do I need to register an É.A. in the Quebec Registry every year or is it a one-time registration?**

An AIC Designated Member will need to register an É.A. in the AIC’s Quebec Registry every year.

5. **Is there a fee to register an É.A. in the Quebec Registry?**

No, there is no fee to register an É.A. in the Quebec Registry.
6. I am a Designated Member of AIC and I also hold the É.A. designation with the OEAQ. Do I still have to register in the Quebec Registry?

No. If you are an AIC Designated Member of AIC, you do not need to be registered in the Quebec Registry. You are required, however, to include your AIC designation when signing or co-signing a report.

7. Can an É.A. co-sign for an AIC Member?

OEAQ is the authoritative body that determines what an É.A. can sign. Regardless of what OEAQ allows, AIC’s CUSPAP 2018 clearly states that an AIC Designated Member can co-sign only for an É.A. who is registered in the Quebec Registry (CUSPAP, Section 5.4.9.vi).

8. Is there a limit to the number of É.A. members that can be co-signed with an AIC Designated Member?

No. An É.A. is considered to be a fully accredited professional appraiser, as such, there is no limit on the number of É.A. members that can be co-signed by an AIC Designated Member.

9. How does an É.A. co-sign their name on the new AIC Residential Appraisal Report form?

An É.A. can sign an AIC Residential Appraisal Report form on the left-hand side of the certification section by writing their designation (É.A.) behind their name in the “Signature” and the “Name” field. They are not an AIC Member and therefore, do not need to check a box to indicate their “AIC Designations/Status”. The AIC Designated Member will sign the form on the right hand side as the Co-Signing AIC Appraiser.

10. Who do I contact for more information?

Please contact info@aicanada.ca for more information.